

Customer Complaint Form

To complete the form fill out all fields and email it to info@mitrex.com. Someone from Mitrex team will get back to you within 2 business days

Customer Information

Customer Name		Customer Phone	
Customer Address			
Contact Name		Contact Position	
Customer PO No.		Invoice No.	
Product No.		Product Quality	
Product Description			

Complaint Information

Complaint Date		Complaint Taken By	
Complaint Details			
Corrective Actions			
Suspected Cause			
Key Person For Corrective Actions			
Corrective Actions Follow Up			
Remediation Date			

Name Of Person Completing Form

Signature